Directorate of Income Tax (Legal & Research)

NJRS & CTC Unit, 15th Floor, Hindustan Times Building, Kasturba Gandhi Marg, New delhi -110001 Phone /Fax: 011-23738593/23354131

njrs@incometax.gov.in

F. No. Pr. DGIT (L&R)/NJRS/Vol XXI/2016-17/

Dated: 24.06.2016

URGENT: NJRS Project - Updation of mobile numbers for SMS alerts

The process of import of appeal data in NJRS from the ITAT, Supreme Court of India and most High Courts has been stabilized. NJRS now contains data of more than 5,35,000 appeals and more than 1,65,000 orders/judgments. Scanned appeal documents are also available in more than 1,05,000 appeals.

SMS alerts have been initiated in NJRS for all new appeals filed to the ITAT. The alerts are being sent to the jurisdictional assessing officers and their supervisory officers upto the level of CCITs based on the hierarchy available in the HRMS system.

In order to ensure that the SMS alerts are sent to the correct officers, it is requested that all officers log into NJRS and update their mobile numbers. The <u>Process for updating the</u> mobile number is as follows –

Go to https://njrs-itd.gov.in and Login with the user name and password.

Click 'More'----→ 'My accounts'.

'Edit' your mobile number and 'Submit'.

More than 7500 officers have already registered for NJRS and the login credentials have been sent to their name based official email IDs. Remaining officers should immediately send an email to njrs-user@nsdl.co.in from their name based official email id with the following details – Full Name, Employee ID, Designation (eg ACIT/DCIT/JCIT/Addl CIT etc), Post name (eg Circle 1(1), Delhi), Mobile number. The login credentials will be sent back to their email IDs.

Lalit Mohan Jindal DDIT (NJRS), New Delhi

To be circulated through www.irsofficersonline.gov.in